



E U G E N E

SUNDAY  
*streets*

**VOLUNTEER TRAINING**

# SUNDAY STREETS OVERVIEW

**Eugene Sunday Streets** promotes healthy active living by opening the city's largest public space -- its streets -- to walk, bike, roll, and discover active transportation.

**Eugene Sunday Streets** fosters civic pride, stimulates economic development, and represents the community, business and government investments in Eugene's vitality, livability and diversity.

The City of Portland has successfully put on many Portland Sunday Parkways—watch and see how their event happens!



Thanks to our friends at [Streetfilms](#) for such a great video!

# WHAT IS EUGENE SUNDAY STREETS?

- Eugene Sunday Streets is a **roughly 3-mile loop of traffic free streets** with two event centers along the route.
- Families and children can **safely walk, bike and roll** in the streets.
- Parks along the route are filled with **activities, games, entertainment and food**.
- Almost 200 **volunteers** will make Sunday Streets possible.



# GOALS OF ALL SUNDAY STREETS VOLUNTEERS

Whether you are an Intersection Superhero or helping set up the parks, all volunteers can help make these events a success for neighbors and participants

- **Help all neighbors** affected by the event's closed roads – we want to be invited back!
- **Help Sunday Streets participants** stay safe and on-route.
- **Be a kind and cheerful ambassador** for Sunday Streets to everyone at all times.



# RULES OF THE ROAD

All volunteers work to help participants and neighbors play together

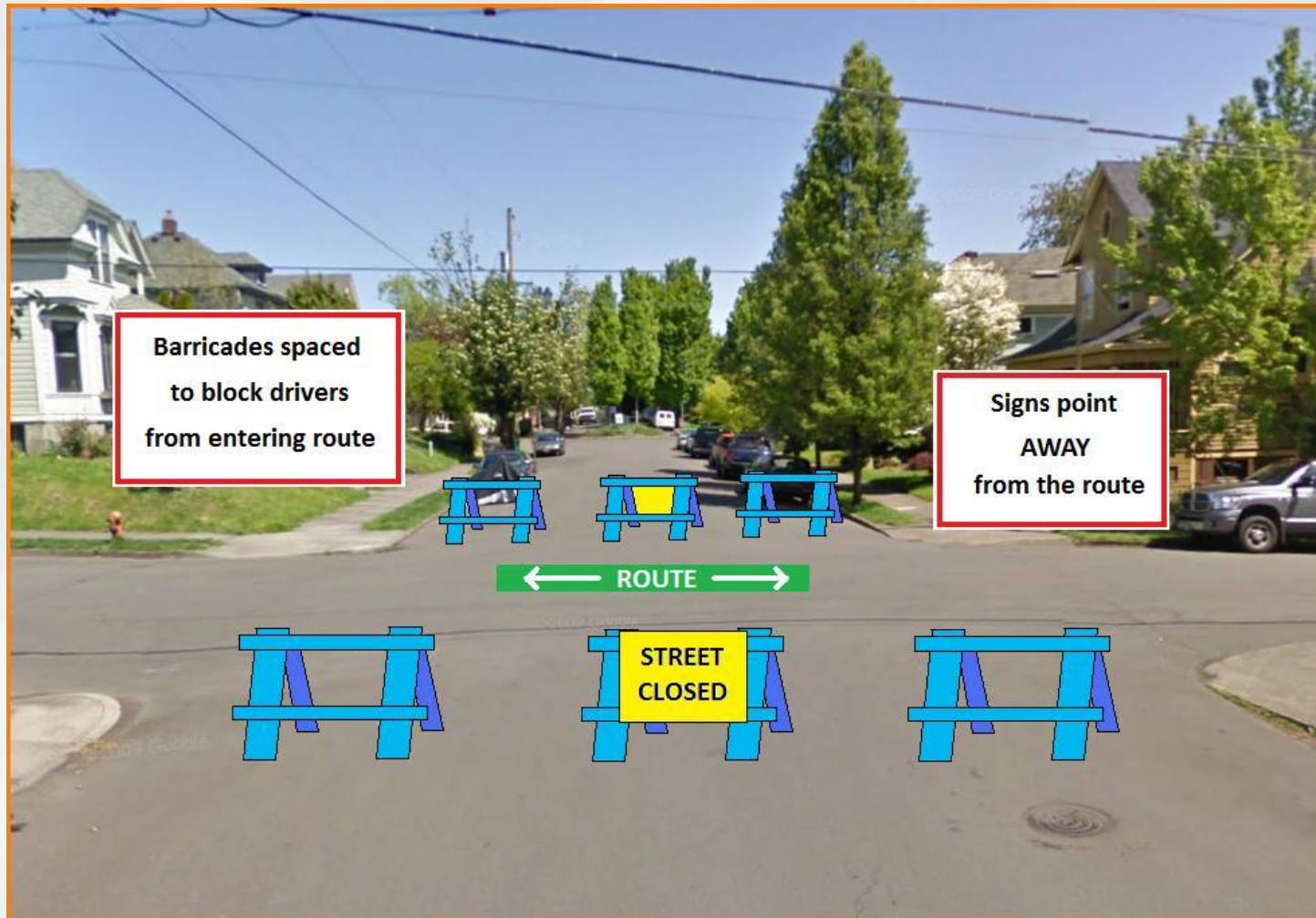
- 1) **Our #1 job is to help neighbors** get safely to and from their houses.
- 2) **Roads are not closed to neighbors who live on the street or in adjacent streets enclosed by the route**, but are closed to all others.
- 3) **Neighbors are allowed to drive on the route** if they are going directly to or from their homes.
- 4) Drivers are **not allowed to travel multiple blocks** on the route. They must turn at the first available intersection.
- 4) All **cars moving on or through the route must be escorted** by a Sunday Streets volunteer at all times.

*These neighbors are stuck. We're here to help them out!*



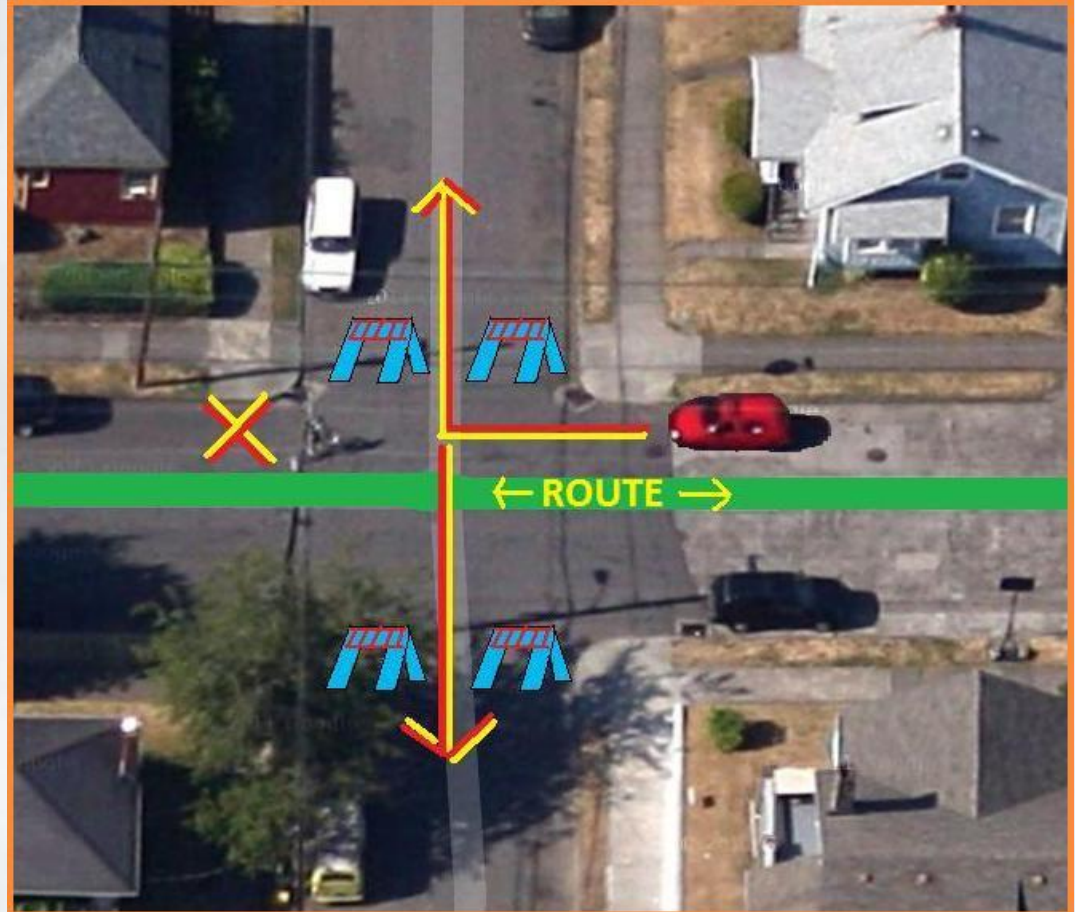
# BARRICADES

Barricades or cones go up at every closed intersection. They prevent cars from driving on or through the route. When neighbors need to get to or from their house, volunteers help move **all** barricades or cones including those one block off the route.



# NEIGHBOR CAR: TRYING TO GET OFF ROUTE

- Drivers who want to leave their driveway or street are **helped by an Intersection Superhero** to get to nearest intersection and safely off the route.
- Drivers **must be escorted** by a volunteer while on route.
- Volunteers let Sunday Streets participants know a car is coming, verbally and loudly.
- **Drivers must turn left or right** to leave route at the first available intersection.
- Drivers are **not allowed to go multiple blocks along the route**.



# NEIGHBOR CAR: TRYING TO GET ON ROUTE

- Drivers who live directly on the route are encouraged to park outside the route for the duration of the event. However, they are allowed to drive back to their home.
- Help returning drivers find the closest intersection to their home
- **Drivers must be escorted by an Intersection Superhero** from the nearest intersection to their home.
- Drivers **must be escorted** by a volunteer while on route or through an intersection.
- Drivers are **not allowed to go multiple blocks.**
- Drivers may only **cross the route at bump-through intersections.**

# BUMP-THROUGH INTERSECTIONS

- Drivers may only **cross the route at bump-through intersections.**
- Flaggers are **at all major roads** crossing the route and will allow traffic through as needed.
- Flaggers' primary focus will be on vehicle traffic. Volunteers will help them to stop Sunday Streets event traffic.
- Your other role as a volunteer is to inform drivers of the event and provide them with a route map or activity schedule as needed

# LOST CHILD PROTOCOL

With several thousand participants at an event, kids occasionally get separated from their parents. You're there to help!

## WHEN YOU FIND A LOST CHILD:

- 1) **Calm the child.** Bring her/him to your corner of the road (if you're an Intersection Superhero).
- 2) Do not leave your post. Try to **help identify parents in the crowd.** Ask if s/he knows a parent's phone number.
- 3) If you can't find the parent in a few minutes, **call your Volunteer Coordinator.**

**NOTE: Do not give the child food or drink** (other than water) in case she/he has allergies.



# ACCIDENT PROTOCOL

You may be the first person at the scene of an accident. Be prepared.

## WHEN THERE IS AN ACCIDENT:

- 1) **Clear area of participants** and evaluate the situation.
- 2) **If serious, immediately call 911.**
- 3) **Use Band-Aids and non-latex gloves** from Intersection Superhero bag or Volunteer Check-in and Information Booth. More first-aid supplies are at Info Booths located at each park.
- 4) More than a bump or scrape? **Fill out an Incident Report Form** and call a Sunday Streets Staff.



# VOLUNTEER GUIDE

## CHECKING IN

Volunteer check-in is at 11:15 A.M. for early shifts and 1:30 P.M. for late shifts. Please be prompt. This event depends on your assistance in order to be a success.

We strongly encourage you to leave your car at home and walk, bike, roller skate, or whatever to the event. If you need to drive, there is free public parking in the city-owned garages at Olive and 6<sup>th</sup> and Willamette and 7<sup>th</sup>. **Please do not park on the route. For a downtown parking map, go to:**  
**<http://g.co/maps/auv4>**

When you arrive, you will check in at one of the two volunteer check-in stations – at either the Campbell Community Center or Washington / Jefferson Park. **Please see the spreadsheet attached to the final email sent to you to know which is your check-in location.**

# NOTES ABOUT VOLUNTEERING

## WHAT TO EXPECT:

- **Arrive 15 minutes early** and expect to work until the end of your shift.
- When you arrive at your assigned park, check in with a Volunteer Coordinator (wearing pink t-shirts) at the Volunteer Check-in Booth you are assigned to to get your t-shirt and materials. Please sign the waiver if you haven't done so.
- **Snacks and water** will be available during your shift.
- Restrooms are located throughout the route.
- **Have fun!**

## WHAT TO BRING:

- Dress for the weather – **layers, hat, sunscreen.**
- **Comfortable shoes**
- A reusable **water bottle**
- **Extra food, or money** to buy from food carts